

FUNERAL ESTABLISHMENT INSPECTION REPORT

License #:	_____	Phone #:	_____
Establishment Name:	_____		
Address:	_____		
City/State/Zip	_____		
Manager's Name:	_____		

Types of Services Provided

<input type="checkbox"/>	Funeral Services
<input type="checkbox"/>	Funeral Arrangements
<input type="checkbox"/>	Embalming of Dead Human Bodies

A. Standard Requirements:

Documents:		Met	Not Met
1	Current license of establishment posted.		
2	Current license of the manager and all licensed embalmers, registered apprentices, licensed funeral directors and licensed funeral directors and embalmers employed by the funeral establishment posted.		
3	A sign with the name of the current or proposed establishment. The sign must be located on or at the front of the building in a position where it clearly is visible and legible from the outside of the building OR provide documentation that it is on order.		
4	Copies of written statements containing a list of principal services and furnishings to be supplied by the funeral director or funeral director and embalmer for the preparation and burial or cremation of a deceased body (i.e., general price list).		

Comments:

Physical Structure:

Physical Structure:		Met	Not Met
1	The physical structure must be maintained to ensure safety of the public.		

Comments:

Must have 4 of 5 to pass

B. Conducting Funeral Services: (If services will include conducting funeral services)

Room(s) for:		Met	Not Met
1	Counseling families or next of kin;		
2	Conducting the funeral service; and		
3	Viewing the deceased.		
Room(s) must have floor to ceiling walls on all sides, and must be either a part of the funeral establishment or located at a licensed branch establishment, which is within a reasonable distance of the funeral establishment. The room(s):			
1	Must have space for public seating;		
2	Must have space for viewing the deceased body; and		
3	May have an adjacent area for cosmetic services and dressing of the deceased body for viewing purposes.		
A casket selection area , which has either a catalogue or electronic media for ordering caskets, or has sample caskets displayed.			
Motor vehicles , such as, but not limited to: funeral coach, sedans and vans.			
A general price list (GPL).			

Comments:

Must have 9 of 10 to pass

C. Preparation for Final Disposition: If services include the preparation for burial, disposition or cremation)

A preparation room for preparing dead human bodies for burial or other final disposition which has floor to ceiling walls on all sides. The preparation room must be clean and sanitary and contain at a minimum the following:		Met	Not Met
1	Flooring and walls that are cleanable, such as tile or other suitable hard surface;		
2	Adequate drainage, lighting and ventilation;		
3	At least one sink with running water;		
4	At least one service sink or floor drain for use of drainage from the embalming table and for use with the aspirator;		
5	Fully closing doors;		
6	The following instruments and supplies with ample storage thereof:		
A	Head covers;		
B	Shoe covers;		
C	Goggles;		
D	Masks;		
E	Heavy duty or surgical gloves;		
F	Disinfectant spray;		
G	Adequate materials for use with contagious diseases (contagious disease kit);		
H	Embalming Gown with sleeves;		
I	Porcelain or stainless steel embalming table;		
J	Embalming machine;		
K	Hydro or electrical aspirator with arterial tubes and drain tubes;		
L	Pair of spring forceps;		
M	Aneurysm needles;		
N	Pair of scissors;		
O	Different sizes of suture needles;		
P	Scalpel with extra blades;		
Q	Razor with extra blades;		
R	Trocar with suitable length of hose;		
S	Cavity Fluid Injector;		
T	Sanitary and medical waste container;		
U	Arm and head supports; and		
V	Cavity, special and arterial fluids.		
<p>Materials or supplies which come in contact with a dead human body must not be used more than once without being first completely cleansed, disinfected, and then laundered.</p>			
<p>Bandages, cotton, and other waste materials must be destroyed or placed in the bio-waste receptacle for removal by a waste removal service immediately at the conclusion of each case to the end that all disease-producing organisms are destroyed and the public health thereby protected.</p>			
<p>All equipment within a motor vehicle used for the transportation of deceased persons, which comes in contact with a deceased person, must be thoroughly disinfected immediately at the conclusion of each instance of transportation to the end that all disease producing organisms are destroyed and the public health thereby protected.</p>			
<p>Comments:</p>			
<p>Must have 29 of 32 to pass</p>			

INSPECTION SCORING: To achieve a satisfactory rating, you must have a 90% on each of the applicable inspection areas. Practice or operation without a license will result in an automatic unsatisfactory rating.

<p>INSPECTION RATING:</p> <p><input type="checkbox"/> SATISFACTORY</p> <p><input type="checkbox"/> UNSATISFACTORY</p> <p>Corrections due: _____ (date)</p>	<p>SIGNATURES:</p> <p>Signature of Inspector _____</p> <p>Date of Inspection _____</p> <p>Signature of Manager _____</p>
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